

Duty to Cooperate Record of Engagement

Duty to Cooperate record of meetings and engagement between Tonbridge and Malling Borough Council, other local authorities and public bodies regarding Local Plan matters. This record begins from July 2021 when the council recommenced plan making and is not intended to be an exhaustive list of all of the engagement and partnership work that has been undertaken. Specific Duty to Cooperate meetings are held with neighbouring authorities, these are identified in bold in the schedule below.

Other Local Authorities or Public Bodies Involved	Date	Purpose of Meeting or Engagement	Summary of Key Actions and/or Outcomes
Wealden District Council	10.05.24	Response to request from Wealden District Council dated 25.04.24 for assistance with unmet housing and employment needs.	Written response submitted advising that TMBC was not able to assist with unmet needs.
Medway Council	25.03.24	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	TMBC and Medway officers agreed to share and discuss evidence base studies once these were published.
Tunbridge Wells Borough Council	26.02.24	Consultation on proposed changes to the Tunbridge Wells Borough Local Plan (2020 - 2038) response to Examination Inspector's initial findings	Written response submitted. This supported the reduced scale of growth at Paddock Wood and deletion of Tudeley Village allocation from the submitted Plan. Ongoing concerns regarding cross boundary traffic arising from growth at Paddock Wood were outlined.
Maidstone Borough Council	12.02.24	Examination of the Maidstone Local Plan Review – Inspector additional consultation on technical documents 2024.	Written response submitted outlining concerns regarding proposed mitigation for M2 Junction 2.
Kent County Council and JBA consulting	09.01.24	Meeting to discuss TMBC's Strategic Flood Risk Assessment.	To discuss KCC response to the draft SFRA.
Kent County Council	04.01.24	Meeting to discuss SuDS and emerging policy in new Local Plan.	Discussed various aspects of the draft SFRA and surface water flooding, including new draft SuDS policy.
Sevenoaks District Council	13.12.23	DtC meeting (including portfolio holders) - To share Local Plan updates	The Sevenoaks Local Plan (Regulation 18) consultation was discussed, including growth options. TMBC

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		and discuss any cross-boundary matters.	agreed to provide a response to the consultation.
Gravesham Borough Council	08.12.23	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Officers agreed to keep each other informed of evidence and cross-boundary matters, including landscape, highways and the impacts of Lower Thames Crossing.
Maidstone Borough Council	16.11.23	DtC meeting – To share Local Plan updates and discuss and cross-boundary-matters.	Gypsy and Traveller issues were a focus. Maidstone was progressing separate Gypsy and Traveller DPD. TMBC Gypsy and Traveller Accommodation Assessment preparation was ongoing.
Tunbridge Wells Borough Council	07.11.23	DtC meeting – To share Local Plan updates and discuss any cross-boundary matters.	TWBC provided an update on revised draft Tudeley and Paddock Wood strategic allocations, and cross-boundary implications upon Tonbridge and other communities.
Medway Council	16.10.23	DtC meeting – To share Local Plan updates and discuss any cross-boundary matters.	No actions agreed.
Sevenoaks District Council	12.10.23	DtC meeting – To share Local Plan updates and discuss any cross-boundary matters.	Emerging spatial strategies and evidence base work discussed, including Green Belt and transport modelling which were aligned.
Gravesham Borough Council	15.09.23	DtC meeting – To share Local Plan updates and discuss any cross-boundary matters.	No actions agreed.
Kent County Council	13.09.23	District liaison meeting with various service leads to discuss growth and emerging Local Plan infrastructure requirements.	Local Plan update shared by TMBC officers. Infrastructure and Service capacity issues were discussed covering, highways, education, flood risk and heritage.

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Sevenoaks District Council, Tunbridge Wells Borough Council and JBA consulting	06.09.23	Meeting with West Kent districts to discuss TMBC's Strategic Flood Risk Assessment modelling.	Agreed with JBA to share, flood zone 2 and 3b modelling outputs as these become available.
Tunbridge Wells Borough Council	24.08.23	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	TWBC officers provided update on work that was ongoing to address their Inspector's concerns re Tudeley and Paddock Wood allocations.
Maidstone Borough Council	02.08.23	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Progress on Local Plans was discussed including preparation of evidence with specific focus upon Gypsy & Traveller accommodation needs, highways and minerals and waste.
Kent County Council	20.07.23	Minerals Site Plan Regulation 18 consultation.	Written response submitted. Concerns outlined regarding the proposed new hard rock site at Oaken Wood and the impact upon the ancient woodland, ecology and biodiversity.
Maidstone Borough Council	17.07.23	To discuss the Kent Minerals Sites Plan Regulation 18 consultation.	A new hard rock site was proposed at Oaken Wood that straddles the borough boundary. Agreed that both authorities had significant concerns over the potential impacts and their respective responses would reflect this.
Maidstone Borough Council	30.6.23	Meeting to discuss Maidstone's Design and Sustainability DPD.	Local Plan updates shared including timings of DPD Regulation 19 consultation. Integration of Local Plan policies with DPD discussed as well as TMBC's previous consultation comments.
Gravesham Borough Council	14.6.23	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Updates were provided regarding respective Local Plan timetables and evidence preparation. Timetable. Officers agreed

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			to provide future updates regarding key evidence and potential cross-boundary matters, including transport modelling, Lower Thames Crossing, Green Belt and AONB impacts as well as Gypsy and Traveller needs.
Medway Council	12.6.23	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Updates shared on Local Plan progress, timetables, and evidence. Potential cross-boundary site discussed. Officers agreed to continue to liaise in regarding matters including transport modelling and Lower Thames Crossing.
Maidstone Borough Council	26.5.23	Response to the Maidstone Borough Council, Design and Sustainability DPD – Regulation 18b preferred approach.	Written response submitted.
West Kent including Sevenoaks District Council, Tunbridge Wells Borough Council	18.05.23	Joint DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	A joint West Kent officer update meeting follow the May elections, covering Local Plan progress updates, evidence and infrastructure matters as well as changes to political representation.
Tunbridge Wells Borough Council	28.04.23	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	TWBC officers updated on work responding to their Examination Inspector’s initial findings, this was ongoing including preparation of a Bus Study. TMBC Local Plan evidence preparation was ongoing, including transport modelling.
Tunbridge Wells Borough Council	27.04.23	Meeting to discuss TMBC’s Strategic Flood Risk Assessment modelling.	Agreed to share the JBA SFRA fluvial flood risk modelling to Tunbridge Wells BC – for areas around Paddock Wood.

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Maidstone Borough Council	17.04.23	Response to Regulation 18a Gypsy, Traveller & Travelling Show people consultation.	Written response submitted. This advised that TMBC were unlikely to be able to assist with unmet need.
Tunbridge Wells Borough Council	23.03.23	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	TWBC Local Plan update on work progressing to respond to Examination Inspector's initial findings, including transport modelling. Statement of Common Ground reviewed.
Maidstone Borough Council	07.03.23	Response to Maidstone's Local Plan Examination Inspectors Matters Issues and Question's.	Written response submitted. This covered the Inspectors matters, issues and questions on Matter 8 (Housing Delivery), Issue 3 (Provision for Gypsies, Travellers, Travelling Showpersons and households not seeking bricks and mortar homes)
Sevenoaks District Council	11.01.23	Response to The Sevenoaks District Council Local Plan Regulation 18 consultation & request for help with unmet need.	Written response provided. Advised SDC that TMBC was not able to assist owing to similar environmental constraints and market absorption rates.
Kent County Council, Tunbridge Wells Borough Council	16.12.22	DtC meeting - To share Local Plan updates and discuss cross-boundary matters specifically relating to Tudeley Village.	Local Plan and evidence updates shared, relating to Tunbridge Wells Bus Study, transport modelling and active travel work.
Maidstone Borough Council	12.12.22	Response to the Maidstone Reg 18 Design and Sustainability DPD consultation.	Written response submitted.
Maidstone Borough Council	08.12.22	Meeting to introduce Maidstone's Regulation 18 consultations on their Design and Sustainability and Gypsy and Traveller	TMBC agreed to review and respond to the forthcoming consultations.

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		Development Plan Documents.	
Sevenoaks District Council	08.12.22	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	SDC to write to TMBC requesting a response to the consultation and highlighting unmet need.
Tunbridge Wells Borough Council	06.12.22	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Update provided on TWBC Local Plan Examination and Inspector's initial findings, primarily in respect of Tudeley Village.
Kent County Council	30.11.22	KCC Minerals and Waste Local Plan Regulation 18 II consultation	Written response submitted covering - Local Plan timeline, vision, objectives, policies, sustainability appraisal, strategic flood risk assessment and safeguarding map.
West Kent including Sevenoaks District Council, Tunbridge Wells Borough Council	22.11.22	Joint DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Short presentation provided on Sevenoaks Local Plan Regulation 18 consultation, with updated provided on key sites and evidence preparation.
Maidstone Borough Council	04.11.22	DtC meeting (including portfolio holders) - To share Local Plan updates and discuss any cross-boundary matters.	Short presentation shared on TMBC Local Plan Regulation 18 Consultation. Update provided on Maidstone Local Plan Examination.
Sevenoaks District Council	02.11.22	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Ongoing Local Plan evidence work discussed, including viability, Green Belt, landscape, biodiversity, open space & play space, air quality, Habitats Regulations Assessment, Equality Impact Assessment.
Kent County Council	20.10.22	District liaison meeting with various service leads to discuss growth and emerging Local Plan infrastructure requirements.	Local Plan update shared by TMBC officers. Infrastructure and Service capacity issues were discussed covering,

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			highways, education, flood risk and heritage.
Medway Council	10.10.22	DtC meeting (with members) this followed the officer meeting below.	Short presentation on TMBC Reg 18 Consultation.
Medway Council	10.10.22	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Short presentation shared on TMBC Reg 18 consultation. Update and timescales for Medway Council Local Plan work. Lower Thames Crossing DCO discussed.
Maidstone Borough Council	06.10.22	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Short presentation on TMBC Reg 18 Consultation. Maidstone Local Plan Examination update. Maidstone advised on preparation of DPD's on Design and Sustainability and Gypsy and Travellers Flood Risk and water cycle matters discussed.
West Kent including Sevenoaks District Council, Tunbridge Wells Borough Council	04.10.22	Joint DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	TMBC to share list of their Local Plan evidence to be commissioned, in consideration of opportunity to joint commissioning. SDC identified that they will have a potential circa 6000 dwelling shortfall, however varying scenarios were being considered.
Gravesham Borough Council	29.09.22	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Short presentation on TMBC Reg 18 consultation shared. Gravesham informed that TMBC would be engaged on their gypsy and traveller work when this is progressed.
West Kent including Sevenoaks District Council,	07.09.22	Joint DtC meeting - To share Local Plan updates	Local Plan updates shared.

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Tunbridge Wells Borough Council		and discuss any cross-boundary matters.	Matters discussed – housing, Green Belt, transport, gypsy and traveller needs and TMBC Reg 18 Local Plan Consultation.
West Kent including Sevenoaks District Council, Tunbridge Wells Borough Council	21.07.22	Joint DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Local Plan updates shared. Strategic matters discussed including – Green Belt, transport, gypsies and travellers and development in protected landscapes.
Maidstone Borough Council	18.05.22	Meeting with Maidstone to discuss TMBC’s representations to their Local Plan Regulation 19 re Gypsies and Travellers.	No actions agreed.
West Kent including Sevenoaks District Council, Tunbridge Wells Borough Council	11.05.22	Joint DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Local Plan updates shared. Other matter discussed included requests for assistance with unmet need from other authorities, ability of authorities to meet their own needs and ensuring a consistent approach to exceptional circumstances for Greenbelt release and major development in national landscapes.
Medway Council	03.05.22	DtC meeting (including portfolio holders) - To share Local Plan updates and discuss any cross-boundary matters.	Discussed the following strategic issues, gypsy and traveller needs, economic development, infrastructure including Lower Thames Crossing, flood risk, air quality and future engagement.
Medway Council (meeting cut short and rearranged for 03.5.22).	19.04.22	DtC meeting (including portfolio holders) - To share Local Plan updates and discuss any cross-boundary matters.	Discussed strategic and cross boundary matters including housing sites and transport.

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Maidstone Borough Council	29.03.22	DtC meeting (including portfolio holders) - To share Local Plan updates and discuss any cross-boundary matters.	Updates shared on matters including – housing, employment including retail, protected landscapes, biodiversity, air quality, flooding, highways, education and gypsy and traveller needs.
Maidstone Borough Council	28.03.22	Final agreement of Statement of Common Ground	SoCG signed 28.03.
Tunbridge Wells Borough Council	22.03.22	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Update on TWBC Local Plan and potential for unmet housing need in the West Kent Housing Market Area. Cross-boundary working on highways and flooding matters in relation to strategic sites.
Gravesham Borough Council	09.03.22	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Updates shared on matters including – housing and objectively assessed needs, development strategy and strategic sites, gypsies and travellers, employment including retail, gypsy and traveller needs, highways, flood risk and protected landscapes.
West Kent including Sevenoaks District Council, Tunbridge Wells Borough Council	21.02.22	Joint DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Local Plan updates shared on matters including – housing, employment including retail, Infrastructure, opportunities for commissioning joint evidence.
Kent County Council	09.02.22	Response to the Kent County Council Minerals and Waste Plan Reg 18 Consultation.	Written response submitted. Comments related to, vision, objectives, policies and text, and the Sustainability Appraisal scoping report.
Sevenoaks District Council	08.02.22	DtC meeting (including portfolio holders) - To share Local Plan updates	Updates shared on matters including – housing, gypsy and traveller needs, economic development,

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		and discuss any cross-boundary matters.	infrastructure, flood risk, environment, air quality and future engagement.
Maidstone Borough Council	12.12.21	Response to Regulation 19 Local Plan consultation.	Written response submitted.
Tunbridge Wells Borough Council	28.10.21	Tunbridge Wells Local Plan Examination Statement of Common Ground.	Signed Statement of Common Ground submitted.
Medway Council	13.10.21	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Updates shared on matters including – housing, economic development, transport, environment, and unmet needs requests from other areas.
Maidstone Borough Council	27.09.21	DtC meeting (including portfolio holders) - To share Local Plan updates and discuss any cross-boundary matters.	Members were introduced to the DtC engagement process. Updates shared on draft SoCG, highways infrastructure at Hermitage Lane, housing and gypsy and traveller needs.
Maidstone Borough Council	04.08.21	DtC meeting - To share Local Plan updates and discuss any cross-boundary matters.	Updates shared on matters including – Maidstone Local Plan timetable key dates, draft Statement of Common Ground, cross boundary transport issues, housing delivery including proposed garden communities, employment, gypsies and travellers, biodiversity and environment.
Tunbridge Wells Borough Council	03.06.21	Response to Regulation 19 Local Plan consultation.	Written response submitted.